



SITE SUPERVISOR EVALUATION
FOR
Master of Science in Library & Information Science Program

STUDENT NAME: _____

SEMESTER OF EXPERIENTIAL TRAINING: _____

ORGANIZATION NAME: _____

SITE SUPERVISOR NAME: _____

To the Site Supervisor:

Please evaluate the student intern's performance by completing this form. Your comments, as well as your rating of the student's performance, would be most helpful in providing valuable feedback to the student intern. This evaluation also provides the Faculty Supervisor overseeing the internship, valuable information helpful in determining the student intern's grade for the experience. This evaluation can be reviewed with the student prior to your returning it to the Faculty Supervisor from the School of Information Studies.

In an effort to ensure that the learning objectives for the academic program in which the student is enrolled are on target, we would appreciate your feedback. Please evaluate, to the best of your ability, the students' competencies for these learning outcomes. This evaluation tool is also included.

We appreciate the time and consideration you have given our student intern.

1. If you had a vacancy, would you recommend this student for consideration? If yes, for what type of position? If no, why not?
2. Do you have any suggestions for improving the School of Information Studies Experiential Learning Program from your perspective?
3. Would you like to have another School of Information Studies student intern? Y / N _____
4. Was the content of this evaluation discussed with the student? Y / N _____

(Please continue on other side)

Please give a number grade and comments if applicable:

	Poor				Excellent
Ability to analyze problems, assist in providing original solutions, and follow through with implementation plans <i>Comments:</i>	1	2	3	4	5
Ability to grasp essentials, follow instructions, and reach sound conclusions <i>Comments:</i>	1	2	3	4	5
Enthusiasm, curiosity, and creativity; attitude towards work <i>Comments:</i>	1	2	3	4	5
Ability to work on a professional level <i>Comments:</i>	1	2	3	4	5
Quality of work <i>Comments:</i>	1	2	3	4	5
Trustworthiness and reliability <i>Comments:</i>	1	2	3	4	5
Ability to learn from others and take criticism <i>Comments:</i>	1	2	3	4	5
Ability to work independently <i>Comments:</i>	1	2	3	4	5
Ability to work as a team member <i>Comments:</i>	1	2	3	4	5
Ability to work with technical matters <i>Comments:</i>	1	2	3	4	5
Communication Skills					
Verbal	1	2	3	4	5
Written	1	2	3	4	5
<i>Comments:</i>					

Please rate the **Intern's Capabilities** using the following scale:

S/D (Strongly Disagree), **D** (Disagree), **A** (Agree), **S** (Strongly Agree), or **N/O** (Not Observed)

Library and Information Science Learning Objectives		S/D	D	A	SA	N/O
1.	In different library and information contexts, student can apply theory, conceptual principles, and scholarly research.					
2.	In different library and information contexts, student can engage in teaching, service, and research.					
3.	Student can manage information resources through identification, selection, and acquisition.					
4.	Student can manage information resources through organization and description.					
5.	Student can manage information resources through retrieval, provision of access, storage, and preservation.					
6.	Student can manage information resources through analysis, interpretation, and evaluation of an existing collection.					
7.	Student can create and manage user-centered information services and systems to meet the needs of changing and diverse communities of users by analyzing the information needs of the individuals and communities in the context of the demographic, social, economic, and ethical factors.					
8.	Student can create and manage user-centered information services and systems to meet the needs of changing and diverse communities of users by discovering and synthesizing existing resources, systems, and services.					
9.	Student can create and manage user-centered information services and systems to meet the needs of changing and diverse communities of users by developing and disseminating new resources, systems, and services.					
10.	Student can collaborate with future members of other information professions to apply basic and applied research from related information fields.					
11.	Student can debate local, national, and international information issues, and policies, and regulations in a cross-discipline digital and global society.					
12.	Student can communicate appropriately to individuals, and groups through group discussions and presentations.					
13.	Student can learn about, select, and join appropriate professional organizations for their specialties.					
14.	Student can apply teamwork, management, and leadership principles both conceptually to library and other information settings and in collaboration with other students through group projects.					

Thank you for participating in our program.

Signature

Title

Date